



GIC Testing & Inspection Services Pte Ltd

Inspection Terms and Conditions

This Framework Agreement defines the Terms & Conditions under which GIC Testing & Inspection Services Pte Ltd and its affiliates in Thailand, Malaysia, Vietnam and China (**GICG**) perform the inspection services to the person or entity (the "**client**") that signs a quotation or is identified on the invoice. Client requesting inspection services performed by GICG shall agree to this "PSI Terms and Conditions" and "General Terms and Conditions of Business" of GICG prior to any inspection services performed by GICG.

Description	Definition/Conditions
1. Booking Lead Time	1.1 Inspection booking shall be made at least 3 to 5 working days (Before 12 pm) prior to the scheduled date of inspection
2. Inspection Date	2.1 While GICG will always try to conduct inspections at the date(s) selected by client, no guarantee is given that the inspection can be conducted at the date(s) selected by customers. GICG will confirm the binding Inspection Date(s) in written to the client.
3. Pre-Shipment Inspection (PSI) & Re-Pre-Shipment Inspection	3.1 PSI (Final Random Inspection or FRI) is a random sampling inspection conducted when a shipment is 100% produced and min. 80% is packed into cartons. 3.2 The inspection criteria cover type identification, function, markings, quality (consistent workmanship), quantity, packaging, unit completeness and compliance with the agreed specification.
4. Initial Production Inspection (IPI)	4.1 IPI takes place when up to 20% of total order quantity is produced / at the beginning of the production cycle normally. 4.2 Depending on the product and the manufacturing process, the IPI may cover raw materials, partially completed products, and/or as in PSI finished products and packaging. Production status is verified at this stage.
5. During Production Inspection (DPI)	5.1 DPI takes place when approximately 20%-40% of total order quantity is produced normally. 5.2 Depending on the product and the manufacturing process, the DPI may cover raw materials, partially completed products, and/or as in PSI finished products and packaging. Production status is verified at this stage.
6. Loading Supervision	6.1 The shipment lot is loaded into container under supervision. 6.2 Favorable container's conditions, packing, quantity and products loaded are checked and ensure the delivery is correct and in good condition.
7. Sample Sealing	7.1 Samples are selected randomly and sealed from a lot at client's factory or other location by PSI inspector for lab test, customer reference or other purpose. 7.2 Sample sealing may be performed as part of an inspection or as a separate service.
8. Man-day	8.1 Working hours (08:30-17:30 with an hour for lunch, UTC+08:30). 8.2 Minimum charge: 1 man-day. 8.3 Rate: as agreed with client
9. Travelling Time Charge	9.1 Applicable if Travelling Time (Round Trip) > 4 hours 9.2 Rate: > every 4 hours (Round Trip): extra 0.5 man-day
10. Travelling Expense	10.1 Cost of Transportation for Inspection 10.2 Rate: Charged as per quotation
11. Accommodation	11.1 Applicable if 11.1.1) Travelling is required on the day before or day after the inspection. 11.1.2) Inspection requires 2 days or above to complete. 11.2 Rate: Charged as per quotation
12. Postage	12.1 Postage on samples & document delivery will be charged per delivery as per quotation (including USD 20 for administration fee). 12.2 The charge above does not include any applicable VAT, customs duties, and other extra cost associated with parcel dispatch.
13. Overtime	13.1 Hours worked outside of normal working hours. (08:30-17:30, UTC+08:30) 13.2 Rate: Man-hour = man-day rate/8 hours X 1.5
14. Working/Travelling on Holiday Charge	14.1 Sunday and Local Public Holidays 14.2 Rate: Sunday & Public holiday will be charged by 2 times of the agreed man-day rate.
15. Abortive Inspection Charge	15.1 GICG will abort an Inspection, Loading Supervision or Sample Sealing or any customized service upon arrival at the inspection location if the relevant conditions of the goods, loading arrangement etc., do not meet the requirements stated in the service definitions above or in the relevant agreement with the customer, e.g. if goods are not 100% produced as retail units and min. 50% are ironed and hung at rack in a PSI/FRI. 15.2 A fee will be charged as mentioned below: Before aborting a service, GICG will wait for at most 2 hours to make reasonable efforts to contact customer for instructions and to allow the conditions to reach the aforementioned requirements.



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	15.3 Abortive Inspection Charge: Man-day rate X no. of inspectors + any expense incurred
16. Late Booking	16.1 If booking is only placed after 12PM of the day before the actual Inspection date, there is no guarantee that the inspection can take place and a surcharge of 50% of the man-day rate will be charged for covering additional work-load unless instructed otherwise by GICG.
17. Late Cancellation/Re-scheduling	17.1 If a cancellation/re-scheduling is request after 12PM before Inspection Confirmed Date, a fee of 50% of the man-day rate will be charged (man-day rate X confirmed number of inspectors will be charged unless instructed otherwise by GICG
18. Report revision	18.1 A fee of USD 90 per report will be charged.
19. Document	19.1 Documents, which are not provided, will not be inspected. 19.2 No conclusion can be made in the inspection report without sufficient documentation provided. 19.3 Document must be provided to GICG as per Booking lead time. 19.4 All services will be governed by GICG procedural document if the client does not specify its own requirement.
20. Termination of services	20.1 GICG shall be entitled to turn down an order which has already been paid in the event that: 20.1.1 the client is listed on the internal GICG. (e.g. due to outstanding payments, forging reports or certificates etc.); or 20.1.2 the destination country of the products or client is subject applicable trade embargos. The paid money will be refunded with deduction of USD 90 administration charge.
21. Liability	21.1 GICG SHALL NOT be liable for any indirect, consequential or special loss in connection with the report, the product for which services were performed by GICG. 21.2 GICG SHALL NOT be liable for any loss or damage whatsoever resulting from any delay of performance of its obligation hereunder or from the failure of company to provide its services within any time period for completion estimated by GICG regardless of the cause of the delay or failure. 21.3 Client must give written notice to GICG within 30 days of discovery of the facts with all necessary documents to justify such claim. In any case, GICG shall be discharged from all liability for all claims for loss, damage or expense unless a lawsuit is brought within two years from: (i) the performance date of GICG for its services which refers to the claim; or (ii) the date when the service should have been completed in the event of any alleged non-performance. 21.4 The entire financial and legal liability of GICG in respect of any claim for loss, indemnity, contribution or damage of whatsoever nature or howsoever arising, SHALL NOT exceed and amount equal to FIVE (5) times the amount of Inspection fee paid to GICG for that specific job which gave rise to such claim.
22. Payment Terms	22.1 Payment for inspection fees shall be made in advance or as agreed with client; otherwise, no scheduling arrangement will be made.
23. Sample Storage Period	23.1 Approval Sample (provided by client): max 6 months 23.2 Shipment Sample (drawn by inspector): max 6 months 23.3 Defective Sample (drawn by inspector): max 6 months 23.4 Or other retention period agreed with customer.